

JAMIE D. YATES

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OBJECTIVE

To obtain a job related to the juice products

QUALIFICATIONS

I have computer skills in Microsoft Word, PowerPoint, FrontPage, and Publisher. I also have good communication skills with adults and children and have proven leadership skills. Citrus is in my family and 4-H background.

EDUCATION

Florida Southern College Lakeland, FL 33801; Bachelor of Science, Citrus, expected April 2007
Valencia Community College Orlando, FL; Associate of Arts, Business, December 2004
Landmark Baptist College Haines City, FL

EXPERIENCE

Greenhouse Assistant, FSC Greenhouse, Lakeland, FL 33801. January 2005 to the present.

Weeding, watering, pruning, basic plant care, greenhouse up keep

Church Secretary, Campbell City Baptist Church, Kissimmee, FL 34746. March 2005 to the present. Making the weekly bulletins, making monthly church calendars, bi-annual church directory, assisting the pastor and other church staff

File Clerk, Morgan and Morgan, P.A. (f/k/a Morgan, Colling, and Gilbert, P.A.), Orlando, FL 32801. May 2005-January 2006(during school breaks); June 2002 to December 2004. Filing, making phone calls, letter writing, pleadings, assisting the paralegal and attorney.

Female Camp Staff, Florida Baptist Youth Encampment, Groveland, FL. May 2004 to August 2004.

Photo Consultant, Bruce Wilson Photography, Kissimmee, FL. May 2001-April 2002. Answered phones, encouraged photo sales, finished photo frames, general office work

Kennel Assistant, Bass Pet Motel, Kissimmee, FL 34746. July 1999-January 2003. General office work, basic care of animals, grooming of dogs

ORGANIZATIONS

Florida Southern College Citrus and Horticultural Science Club President (2006 to the present)

Omicron Delta Kappa Member (2006 to the present)

Sigma Alpha Club Secretary (2005-2006)

Florida Southern College Citrus and Horticultural Science Club Student Government Representative (2005-2006)

Florida Southern College Student Government Association Parliamentarian (2005-2006)

Campbell City Baptist Church - Sunday School Teacher, Junior Church Worker, Webmaster (2005 to the present)

Florida State Youth Assembly Secretary (2003 to the present)

Kissimmee Valley Livestock Show and Fair (KVLS) (2003 to the present)

KVLS Citrus Committee Co-Chair (2003 to the present)

4-H Co-Leader (2001 to the present)

HOBBIES

Reading, spending time outside

REFERENCES

References available upon request.